

*Ho Chi Minh City, 15<sup>th</sup> November 2017*

## **ANNOUNCEMENT**

(Re: Annual General Meeting of Shareholders for the fiscal year 2017 – 2018)

### **Kind attention to: All Shareholders of Hoa Sen Group**

The Board of Directors (“BOD”) of Hoa Sen Group is pleased to announce and respectfully invite our valuable shareholders to attend The Annual General Meeting for the fiscal year 2017 – 2018, detail as below:

1. **Time:** Tuesday, January 16<sup>th</sup>, 2018, at 8:30 a.m.
2. **Venue:** Reunification Palace, 135 Nam Ky Khoi Nghia St., District 1, Ho Chi Minh City.
3. **Participants:** All Shareholders in the Finalized List issued on November, 28<sup>th</sup>, 2017.
4. **Main agenda:**
  - 4.1. Operational report of the BOD in the fiscal year 2016 – 2017; Operational plan for the for the fiscal year 2017 – 2018; Operational report in the term 2013 – 2018 and operational plan for the term 2018 – 2023.
  - 4.2. Performance report on the production and business in the fiscal year 2016 – 2017; Proposal for production and business plan for the fiscal year 2017 – 2018; Performance report on production and business orientation in the term 2013 – 2018 and Proposal for production and business orientation for the term 2018 – 2023.
  - 4.3. Report and proposal for financial contents:
    - a) Audited consolidated Financial Statement for the fiscal year 2016 – 2017.
    - b) Report on the remuneration for the BOD and the Board of Supervisors (BOS) in the fiscal year 2016 – 2017; Proposal for the remuneration for the BOD and the bonus on achieving the profit plan for the BOD, Board of Management (“BOM”) and Managing Officials in the fiscal year 2017 – 2018.
    - c) Report on the payment result for the dividend of the fiscal year 2015 – 2016 and the official amount of fund deduction in the fiscal year 2016 – 2017; Proposal for profit distribution plan of the fiscal year 2016 – 2017 and provisional deduction ratio for the fiscal year 2017 – 2018.
    - d) Proposal for authorizing the BOD to select the auditing company to audit the Consolidated and Separate Financial Statements of Hoa Sen Group in the fiscal year 2017 – 2018.
  - 4.4. Report on the implementation progress of the investment projects of Hoa Sen Group.
  - 4.5. Proposal for amending the governance structure of Hoa Sen group.
  - 4.6. Proposal for amendments and supplements to the Organizational & Operational Charter of Hoa Sen group in accordance with Decree No. 71/2017/NĐ-CP dated 06/06/2017 regarding the corporate governance applicable to public companies and Circular No. 95/2017/TT-BTC dated 22/09/2017 issued by the Ministry of Finance guiding Decree No. 71/2017/NĐ-CP.
  - 4.7. Proposal for authorizing the BOD to research, select and implement legal procedures to change the location of Head Office of Hoa Sen Group.
  - 4.8. Proposal for implementing restructuring plan to the current distributional system with the orientation of establishing provincial branches to manage the distribution system in the province; and authorizing the BOD to implement the proposal according to the policy adopted by the Annual General Meeting of Shareholders.
  - 4.9. Report on the operational performance of the BOS in the fiscal year 2016 – 2017 and in the term 2013 – 2018.
  - 4.10. Election for Members of BOD with the term of 2018 – 2023.



4.11. Other contents subject to the authorization of the Annual General Meeting of Shareholders.

## 5. Meeting documents:

All related documents will be directly handed to all shareholders at the meeting. Those documents shall be available on Hoa Sen Group's website at: <http://www.hoasengroup.vn> from January 06<sup>th</sup>, 2018 for shareholders' reference.

## 6. Confirmation of Attendance/Proxy, register for discussion and feedbacks:

### 6.1. Confirmation of attendance/proxy

Shareholders who wish to attend in person or to appoint a proxy to exercise their rights to attend are suggested to kindly confirm by sending the Attendance/Proxy Form via post, fax, or email to Hoa Sen Group.

### 6.2. Register for discussion and feedbacks:

Shareholders who wish to give any feedbacks regarding the meeting agenda and performances of Hoa Sen Group in the fiscal are encouraged to send the **Registration Form of Discussion and Feedbacks** to Hoa Sen Group so that the Meeting can be focus and effective.

## 7. Reception address and Contact information:

Ms. Huynh Thi Ngoc Thu – Assistant to the Board of Directors and General Directors

- Address: Representative Office of Hoa Sen Group – No. 183 Nguyen Van Troi Street, Ward 10, Phu Nhuan District, Ho Chi Minh City.
- Phone Number: (028)39 990 111 (Ext: 8104)
- Fax: (028) 38 296 154                      Email: [huynh.thu@hoasengroup.vn](mailto:huynh.thu@hoasengroup.vn)

In order to be admitted to the Meeting, you or your proxy must present Identification card/Passport with this announcement and the original Attendance/Proxy form.

All forms mentioned above (Attendance/Proxy form, Registration form of Discussion and Feedbacks) are available to be downloaded: <http://www.hoasengroup.vn>

**This announcement shall be honored as an Invitation Letter.**

**FOR & ON BEHALF OF THE  
BOARD OF DIRECTORS  
CHAIRMAN**



**LE PHUOC VU**

### Note:

In case of not being able to attend the meeting in person, shareholder may appoint a proxy to attend. A proxy can be anyone or one of the members of the Board of Directors based on the information below:

1. Mr. Le Phuoc Vu – Chairman
  - ID No: 052063000096, issued on April 10<sup>th</sup>, 2017 at Police Department of Residential Registration Management and Civil National Data;
  - Address: No 19, Giang Van Minh Street, An Phu Ward, District 2, Ho Chi Minh City.
2. Mr. Tran Ngo c Chu – Vice Chairman
  - ID No: 023849558, issued on December 16<sup>th</sup>, 2007 in Ho Chi Minh City;
  - Address: 285/7/10A Cach Mang Thang Tam, Ward 12, District 10, Ho Chi Minh City.
3. Mr. Pham Gia Tuan – Member of the Board of Directors.
  - ID No: 022633467, issued on May 19<sup>th</sup>, 2003 in Ho Chi Minh City;
  - Address: 12/18 Phan Ke Binh, District 1, Ho Chi Minh City.

**The shareholders who wish to appoint a proxy to execute the right to attend the meeting are suggested to send the original Proxy Form to Hoa Sen Group before 17:00 p.m on January 15<sup>th</sup>, 2018 to one of the following addresses:**

- First address: Assistant Board to the Board of Directors and General Director – Representative Office of Hoa Sen Group - 183 Nguyen Van Troi, Ward 10, Phu Nhuan District, Ho Chi Minh, Vietnam.
- Second address: Assistant Board to the Board of Directors and General Director - Representative Office of Hoa Sen Group – Floor 15th, Vietcombank Tower, No. 5 Me Linh Square, Ben Nghe Ward, District 1, Ho Chi Minh, Vietnam.